HIGH LEVEL FORESTS
PUBLIC ADVISORY COMMITTEE
Annual General Meeting

'Draft' Minutes

Tuesday, June 3, 2008
5:00 p.m. – Four Winds Banquet Room
High Level, Alberta

ATTENDANCE:

John Thurston, Chair	Carrie Demkiw (Town of HL)
Marilee Toews (HBSWS)	Al Toews
Dave Sadowsky (ASRD)	George Friesen (Friesen Industries)
Eva Friesen (Friesen Industries)	Ed Anderson (Tolko)
Lacey Reid (Echo)	John Unger (LaCrete Sawmills)
Ruth Unger (LaCrete Sawmills)	Mark Stevens (Tolko)
Jeremy Beal (CSA Coordinator)	

Brenda St. Arnault – Recording Secretary

1. CALL TO ORDER

John Thurston, Chair of the High Level PAC called the meeting to order at 5:15 pm.

Introductions

Chair requested that members and guests introduce themselves.

2. ADOPTION OF THE AGENDA

MOTION   **Moved By George Friesen**

That the agenda be accepted as presented.

CARRIED

3. **ADOPTION OF THE MINUTES from last AGM: June 7, 2007**

   MOTION   **Moved By Marilee Toews**

   That the High Level Forests PAC AGM minutes of June 7, 2007 be accepted as presented

   CARRIED

4. **ELECTION OF EXECUTIVE**

   Discussion of chairperson position as John will be retiring from teaching this year and would like someone else to handle the chairmanship as he may not be able to dedicate as much time as in the past. John also commented that he has approached Marilee to take over the chairperson position. George commented that John should stay as the chairperson and have other PAC members step in/cover as chairperson when John cannot attend PAC meeting. Marilee said that she would not have a problem covering occasionally but feels that she is not ready to take on the Chairmanship at this time.

   John agreed to remain as Chair and Vice Chair will be Marilee Toews.

5. **REVIEW OF ISSUES AND CONCERNS DOCUMENT**

   Jeremy Beal updated the Issues and Concerns document over last few months which was reviewed (document was available for all attendees).

6. **SPECIAL SPEAKER - *Mark Stevens, Area Manager (Tolko)***

   Mark Stevens made a power point presentation to update on situation with Tolko – High Level operations. Focusing on the various options to reduce costs, improve quality and value, maintain good safety performance, and improve productivity, and diversifying our markets.
   - USA housing forecast is not good so other destinations are being explored and export to the States have been reduced by 15%
   - The future of our forest resources are the basis upon which our manufacturing process thrives
   - Employee progressiveness and commitment enable us to be successful and Tolko's corporate leadership and investment in equipment and technology capitalizes on the strength of our resources and employees.
   - We are fortunate our forests are not affected by the Pine beetle; our forest will continue to provide the basis of our operations.

   There was some discussion on the replacement plans for the burner. High Level is reviewing situation and looking at proposal with 3rd party and there is a need to have it done by July when the Tolko Board of Directors meet. We

need to get plan in place before December 2008 and per Alberta Environment approval to extend burner operation in the short term.

7. OPEN DISCUSSION

John Unger commented on Marks' presentation and how much the Forest Industry has changed. Sawmills have had to make changes in how we produce and what we produce.

George Friesen commented that markets are unpredictable, but it will change for the better.

Jeremy thanked Mark Stevens for his presentation and let the PAC committee members know that if they have any more questions Jeremy can forward them to Mark.

John thanked Mark for doing the power point presentation for the PAC members.

Jeremy mentioned that DMI forwards their PAC meeting minutes to Tolko is people are interested in reviewing. John said it would be a good idea to share with DMI's public advisory committee to understand any differences and what the committee's experience.

8. NEXT MEETING – TBA

9. ADJOURNMENT at 7:05 pm