



***HIGH LEVEL FORESTS  
PUBLIC ADVISORY COMMITTEE  
MINUTES***

*Tuesday January 15th, 2008*  
5:00 p.m. - Spirit of the North Community School  
High Level

**ATTENDANCE:**

John Thurston (Chair)	Brad Asmussen (FFP)
Jeremy Beal (CSA Coordinator)	George Friesen (PAC member)
Lacey Reid (ECHO)	Walter Sarapuk (MD #23)
Ted Edwards (ASRD)	Ron Pelensky (Town of High Level)
Marilee Toews (PAC member)	Richard L. Marshall (Rocky Lane)

**Recording Secretary:** Ed Anderson

**1. CALL TO ORDER**

John Thurston, Chair, called meeting to order at 5:10 pm

Introduction of attendees

**2. ADOPTION OF THE AGENDA**

Adopt Agenda as presented

**MOVED by: Lacey Reid**

***CARRIED***

**3. ADOPTION OF THE MINUTES – December 4, 2007**

Accept Minutes with change Ted Edwards (FFP) to Ted Edwards (ASRD)

**MOVED by: Marilee Toews**

***CARRIED***

### 3.1 Action items from December 4, 2007 minutes

**ACTION: Ted Edwards to check into policy on allowing the public to see audit results from the FOMP and the SAM programs and get back to the committee at next meeting.**

Ted has looked into informing PAC on FOMP. Caleen will come in and do a presentation at a future PAC meeting, possibly February.

## 4. ISSUES AND CONCERNS

### 4.1 Document update

Jeremy reviewed all the Issues and Concerns which have been brought to the attention of the committee since the May meeting. Committee will discuss issues and concerns document of February meeting.

- Discussed issues and concerns tracking summary.
- Will discuss outstanding VOIT issue when reviewing VOITs.

## 5. NEW BUSINESS

### 5.1 Forest Management Plan Update

Companies have requested that with the curtailment of Footner Forest Products Ltd. and the impact to our planning processes the following revised submission dates:

- Detailed Forest Management Plan    October 31, 2009
- Alternative Reforestation Standards    May 31, 2009
- Stewardship Report    October 31, 2009

Plus leniency on requirements for the following programs that will be delayed for 1 year:

- Growth and Yield program
- Forest Inventory Program

Without Footner Forest Products Ltd. on landbase it impacts ability to push forward with these items.

Wait to see what happens with Footner Forest Products.

John T. asked what is being done with wood left in bush?

Brad A. stated that Footner Forest Products are in discussions with ASRD in Edmonton.

Marilee T. asked why can't Tolko just proceed with DFMP?

There is too much financial burden and Tolko need their joint partner to work out the details.

Jeremy stated that Tolko is requesting that compartments be opened in the absence of a new DFMP Landbase and Yield Curves submitted for 2009 Plan.

### *5.2 Jeremy reviewed changes to VOITs on January 15, 2008*

- Document posted on website with minutes for January 15<sup>th</sup>, 2008 meeting.

### *5.3 Jeremy reviewed highlights from CSA Surveillance Audit;*

- 12 month surveillance Audit for CSA Auditor was Nate Ryant
- Spent Tuesday in the office reviewing documents and holding interviews.
- Wednesday was spent in the field in Steen 2
- Thursday was a wrap-up day.
- Nate interviewed 4 Public members of the PAC (Marilee, Joy, Tom, Aaron)
- Nate interviewed Ted Edwards with ASRD

### *Positives:*

- Excellent field booklets and manuals developed by the Company
- Statement in PAC – TOR and letters to First Nations, “aboriginal and treaty rights will not be prejudiced by taking part in company Public Involvement program”.
- Good MSDS records at Friesen camp
- Good EMS manual supplements

### *Opportunities for Improvement:*

- Include PAC approval date for Terms of Reference when manual was reviewed and who was present.
- Revise PAC meeting quorum number
- Send copies of APR and meeting minutes for First Nations to keep informed.
- Provide protocols to operators that may need them. (structure retention and CWD protocols)
- Train staff better for CSA/SFM orientation.
- Clarify what constitutes soil disturbance in Operational Expectations Booklet.
- Consider adding First Nations protocol agreements
- Keep TFA’s at camp
- Ensure operators know how to and use operational controls.
- Ensure follow-up with Tailgates.

*System Weaknesses:*

- Ensure efforts are taken to increase PAC membership.
- Ensure operators are aware of all things they may be required to do (CSA/ISO).
- Ensure fueling areas have collision protection.
- Ensure Public Involvement Plan is created to make sure deficiencies in APR targets are addressed before next operating season.
- Follow-up and create Environmental Incident Reports for ASRD identified environmental incidents.
- Ensure management documents all things reviewed at meeting to meet standard.

Tolko was re-certified for the coming year.

## **6. OLD BUSINESS**

### *6.1 Clipping Service (J. Beal)*

Jeremy B. provided copies of newspaper clippings to PAC members.

Walter S. mentioned that CFS was trying to promote other uses of wood. They are going around the area.

Jeremy informed the PAC members that variance request for Beehive burner was approved. It was approved by Alberta Environment with conditions.

## **7. CORRESPONDENCE / REPORTS**

No correspondence/reports.

## **8. AROUND THE TABLE**

No roundtable.

**9. NEXT MEETING** – February 5, 2008, 5 pm,  
Spirit of the North Community School, High Level

**10. ADJOURNMENT – 7:15 pm**